Child Safeguarding Risk Assessment

|  |  |  |  |
| --- | --- | --- | --- |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address identified risks** |
| Training of school personnel in Child Protection matters | **High** | Harm not recognised or reported promptly | Child Safeguarding Statement & DES procedures made available to all staff  DLP& DDLP to attend PDST face to face training  All Staff to view Túsla training module & any other online training offered by PDST  BOM records uptake of staff and board training  Child Protection to be on Agenda of each BOM Meeting |
| Employment of new staff | **High** | Harm not recognised or reported promptly | Follow Garda Vetting Circular 13/16  Statutory Declaration and Form of Undertaking signed  New Staff given copy of Child Protection Safety  Statement and Risk Assessment  Signed confirmation that Children First National Guidance for the Protection and Welfare of Children and Children First Act have been read |
| Turas Gaeltacht : Child Protection Training | **High** | Harm not recognised. Reported promptly or addressed appropriately | Child Safeguarding Statement and DES Procedures available to all school personnel  DLP and DDLP to attend PDST face-to-face training;  Re Staff, BOM etc records kept re-knowledge of Child Safeguarding Statement –online training module (Tusla)  All visiting staff, coaches etc to comply with Garda Vetting  Child Protection on Agenda at all BOM Meetings. |
| School tours & Excursions (inlc residential programmes) | **High** | Risk to children from school personnel/others | Implementation of Tours and Excursion Policy (incl adequate supervision by adults, ref insurance company’s guidelines; correct seatbelt usage etc) |
| Administration of Medication and /or First Aid Policies and procedures in practice | **High** | Risk to child/children’s health and well-being | Regular communication with parents/guardians and outside agencies (as appropriate; Details of allergies etc and the required treatment easily accessible ) |
| Recruitment of school personnel both of St Patrick’s & Coláiste Na Rinne incl  Teachers  SNA’s  Secretary  Caretaker  Cleaners  External tutors | **High** | Harm not recognised, or reported promptly or correctly | Child Safeguarding Statement and Child First procedures available to all staff  All staff, coaches etc to complete on–line training (Tusla & PDST) |
| Sporting activities | **High** | Harm to pupils | Policies in practice:   * Code of Behaviour * Anti-Bullying Policy * Supervision Policy   Up-to-date First Aid Training |
| Yard Areas | **High** | Staff not following policies  Harm to student   * by other pupils * from falling on the poor yard surface | Supervision Policy  Code of Behaviour Policy  Anti-bullying Policy  Child Safeguarding Statement  Up-to-date First Aid training |
| Recreation Breaks | **High** | Harm to pupils | Policies in practice   * Code of Behaviour * Anti –Bullying Policy * Supervision Policy * Garda Vetting Procedures * Child Safeguarding Statement |
| Arrival & Dismissal of pupils on day of departure | **High** | Harm to pupils by older | Arrival and dismissal supervised by Teachers Policies in practice   * Code of Behaviour * Anti –Bullying Policy * Supervision Policy * Child Safeguarding Statement |
| Care of Children with special needs, including intimate care needs | **High** | Harm by school personnel  Toileting | Toileting guidelines - Policy on Intimate Care in place  Programme in place for the teaching of SPHE & RSE Programmes  Child Safety Statement  Health and Safety |
| Toilet areas | **High** | Inappropriate behaviour | Usage, Code of Behaviour and Supervision policy |
| Recreation breaks for pupils | **High** | Harm to students | Child Safeguarding Statement  SNA Training and In Service  SNA Vetting |
| Use ICT by pupils in school | **High** | Bullying  Staff not following policies and procedures | Laptop Agreement Policy  ICT Policy  Anti-Bullying/Anti-Cyber Bullying Policy  Code of behaviour  Mobile policy  Photograph Policy  HP Classroom Manager on all class Laptop |
| Use of ICT for Remote Learning | **High** | Bullying  Parents /Children not following Remote Learning Protocols | Remote Learning Protocols  AUP policy  ICT Policy  Code of Behaviour Policy  Photograph Policy |
| Toileting accidents in Infants | **High** | Harm to pupils | Child safety statement  Intimate Care Policy |
| Dismissal of Jnr/Snr Infants | **High** | Harm/risk to pupils | Teacher vetting.  Dismissal policy (under review) |
| Administration of First Aid Administration of Medicine s | **Med** | Risk to child/children’s Health & Wellbeing | Health & Wellbeing Policies & Procedures in place  Regular communication with parents  Records of Medical needs recorded on pupils’ profile  Details of children with emergency medical needs displayed visually in staff room to aid recognition First Aid training for staff |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address identified risks** |
| Use of video/photography/other media to record school events | **Med** | Harm to pupils | Teacher always present with class  Reputable companies used annually  Parental permission sought  AUP policy |
| Swimming | **Med** | Harm to pupils by pupils’ swimming coaches | Vetting of Swimming coaches  DLR Child Safeguarding procedures.  School Procedure re: 2 adults |
| One to one teaching | **Med** | Harm by school personnel  Room not suitable for teaching | School policy in place for one to one teaching/Support Policy & Procedures  Open doors or glass panel  Table between teacher and pupil, where possible and appropriate |
| Curricular Provision in respect of SPHE, RSE, Stay safe. | **Med** | Non-teaching of same | School implements SPHE, RSE, Stay Safe in full |
| Daily arrival and dismissal of pupils | **Med** | Harm from older pupils, unknown adults on the playground | Arrival and dismissal supervised by Teachers |
| After school use of school premises by other organisations | **Med** | Harm to participants | Personnel are vetted  Vetting Process revisited every two years  Documentation stored safely and readily accessible |
| Sporting Days /Activities | **Med** | Harm pupils  Bullying  Unlocked classroom doors | Child Safeguarding Statement  2 coaches at all times/parental supervision required  No 1-1 situations  Changing for School Activities  Code of Behaviour/Supervision policy/Anti Bullying Policy  Normal locked door procedures. |
| School outings | **Med** | Harm from non-staff members, other pupils and members of the public, especially in toilet areas. | Adequate supervision by adults, as per insurance company’s instructions.  Pupil/Teacher ratio (13-1) in place  Teachers remains with class along with SNA and/or vetted parent  Code of Behaviour Policy  Outside staff vetted |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address identified risks** |
| Student teachers undertaking training and /or placement in school | **Med** | Harm to pupils  Harm not promptly reported | Vetting by Colleges of Education  Child Safeguarding Statement distributed to each student |
| Prevention and dealing with bullying amongst pupils | **Med** | Bullying  Harm to students | Anti-Bullying Policy  Code of Behaviour |
| Use of Information and Communication Technology by pupils and staff in school | **Med** | Bullying and inappropriate behaviour  Misuse of equipment  Staff /Students not abiding by policies and procedures | Laptop Usage Agreement (AUP)  Talks on Internet Security for parents/students  Anti-Cyber-Bullying Policy  HP Classroom Manager on School laptop |
| Recruitment of school personnel including -   * SNA’s * Caretaker/Secretary/Cleaners * Sports coaches * External Tutors/Guest Speakers /Visitors * Volunteers/Parents in school activities | **Med** | Harm not recognised or properly or promptly reported | Child Safeguarding Statement & DES procedures made available to all staff  Welcome Pack for new staff members  Staff to view Tusla training module & any other online training offered by PDST  Garda Vetting Procedures  Policy of Parents / Volunteers  Supervision by teachers |
| Cycle Training | **Med** | Potential harm to pupils | Vetting of cycle tutors  Supervision by Teachers.    Child Safeguarding Statement |
|  |  |  |  |
| **List of School Activities** | **Risk Level** | **The School has identified the following Risk of Harm** | **The School has the following Procedures in place to address identified risks** |
| Students participating in work experience | **Low** | Harm by student | Garda Vetted by Secondary Schools prior to work commencement  Work experience Policy  Child Safeguarding Statement. |
| LGBT Children/Pupils perceived to be LGBT | **Low** | Bullying | Anti-Bullying Policy  Code of Behaviour |
| Classroom teaching | **Low** | Harm to pupils | Teachers not to be alone with pupils  Child safeguarding statement |
| Use of video/photography/other media to record school events | **Low** | Harm to pupils/publication | Permission policy  Agreement Usage Policy (AUP)  No individual pictures taken. |
| Administration of Medicine | **Low** | Harm to pupils | Indemnity form signed  Child Safeguarding statement  Staff training |
| Administration of First Aid | **Low** | Harm to pupils | Health and Safety Policy  Child safeguarding statement |
| Fundraising *events* involving pupils | **Low** | Harm to students outside of school after school hours. | Stay Safe Programme.  No 1-1 situations |
| Grandparents Day | **Low** | Harm to pupils | Child safeguarding statement. Observation by staff |
| School Walk | **Low** | Harm to pupils | Supervision of toileting areas…  Child Safeguarding statement  Garda Vetting of staff |

Important Note:

It should be noted that risk in the context of this risk assessment is the risk of hard as defined in the Children First At 2019 and not general health and safety risk.

In undertaking this risk assessment, the Board of Management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent. This risk assessment has been completed by the Board of Management on 09/10/2018. It will be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chairperson of Board of Management Principal

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_